

DR. BALIRAM HIRAY
COLLEGE OF ARCHITECTURE

ISO 9001:2015 CERTIFIED

S. No. 341, Next to New English School, Govt. Colony, Bandra (East), Mumbai 400 051.
Tel. #91-22-2657 0986 / 892 Telefax : 91-22-2657 3181 Website : www.hiray.edu.in E-mail : hirayarch@yahoo.co.in

C. REF. :

DATE :

Management Review Committee (MRC) Meeting II/ 2020

MEETING NO: 02

DATE: 16/12/2020

ISO MEETING NOTICE

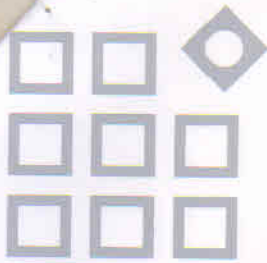
This is to inform all the ISO members that there will be a meeting at our institute on Friday, 18th December, 2020 in the conference room on the ground floor. All members are requested to attend the meeting.

Agenda for the meeting is given below:

1. ISO Coordinator - Result Analysis
2. Architecture Dept.-Changes/Additions in Academic load distribution document.
3. Administration Dept.- Maintenance of case study register.
4. Library Dept.- Online database / software for students and faculties, Discussion on Monthly magazines.


Dipika Parayane
ISO coordinator

Copy to:
All ISO members



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Minutes of the MRC meeting II/ 2020

DATE :

A meeting of ISO of Dr. Baliram Hiray College of Architecture was conducted on Friday, 18th December, 2020 in the conference room on the ground floor.

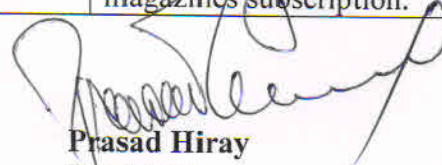
The following were present:

1. Mr. Prasad Hiray
2. Mr. Sunil Magdum
3. Mr. Pranav Bhatt
4. Mr. Paresh Kapadia
5. Ms. Swarupa Sane
6. Ms. Surabhi Baraskar
7. Mr. Anil Parab
8. Ms. Sulbha Mandgaonkar
9. Ms. Dipika Parayane

Summary of the minutes where action is to be taken

Department	Points Discussed	Action Plan
ISO Coordinator	Result Analysis should exclude absent / withdrawn students while calculating overall result.	Changes have been made
Architecture	Total marks / out of marks were not mentioned in termwork evaluation document and abbreviation of PM was not mentioned in Academic load distribution document.	The corrections have been made.
Administration	Student's signature, number of students and faculty in-charge / Principal's signature should be added in case study register.	It has been implemented.
Library	Online database / software for students and faculties should be accessible even from home. Monthly magazines like competitive success review, pratiyogita darpan etc. can be subscribed.	Sulbha Mam should obtain the quotations for such software. Sulbha Mam should carry out the procedure for competitive success review and pratiyogita darpan magazines subscription.


Dipika Parayane
ISO Coordinator


Prasad Hiray
President