

# DR. BALIRAM HIRAY COLLEGE OF ARCHITECTURE

ISO 9001:2015 CERTIFIED

S. No. 341, Next to New English School, Govt. Colony, Bandra (East), Mumbai 400 051.  
Tel. #91-22-2657 0986 / 892 Telefax : 91-22-2657 3181 Website : www.hiray.edu.in E-mail : hirayarch@yahoo.co.in

C. REF. :

DATE :

## IQAC Meeting – II/ 2021

MEETING NO: 02


DATE: 22/12/2021

### IQAC MEETING NOTICE

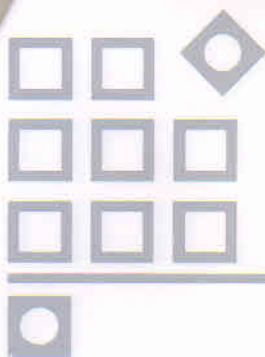
This is to inform all the concerned members that there will be a meeting at our institute on Friday, December 24, 2021 in the conference room on the ground floor. All members of the IQAC team and the criteria heads are requested to attend the meeting.

#### Agenda for the meeting is given below:

1. Taking feedback from criteria heads regarding compilation of information available
2. Discussion about the constraints faced by various criteria

  
Shalini Shrimali  
IQAC Coordinator

Copy to:  
All IQAC Members



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## IQAC

### Minutes of meeting conducted on 24/12/2021

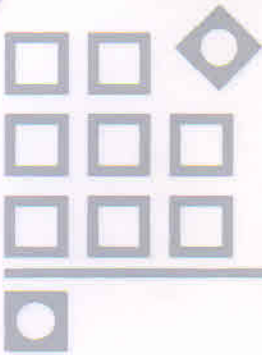
A meeting of certain selected group of members from IQAC and Criteria heads was conducted on 24/12/2021, Friday at 11.00 am in the conference room. The members from college were present in person.

#### The following people were present for the meeting:

- Ar. Sunil Magdum (Principal, Head, IQAC committee)
- Ar. Shalini Shrimali (IQAC Co-ordinator)
- Ar. Ramneet Saluja (Asst. IQAC Co-ordinator)
- Ar. Kiran Sutar-Gandhe (Criteria 1 Head)
- Ar. Nivedita Desai (Criteria 2 head)
- Ar. Bharti Marathe (Criteria 3 head)
- Ar. Paresh Kapadia (Criteria 4 head)
- Ar. Pranali Sahasrabudhe (Criteria 5 head)
- Ar. Rahul Shinde (Criteria 6 head)
- Ar. Shallu Seth (Criteria 7 member)
- Ms. Dipika Parayane (IQAC Member)
- Ms. Shraddha Shivsharan (IQAC Member)
- Ar. Kalyani Salvi (IQAC Member)
- Ar. Nidhi Kapri (IQAC Member)
- Ar. Swarupa Sane (IQAC Member)
- Ar. Roland Monteiro (IQAC Member)
- Ms. Darshana Vyas (IQAC Member)

#### Summary of the minutes where action is to be taken

|                  | Points Discussed   | Action Taken/ Plan   |
|------------------|--|--|
| IQAC Coordinator | <b>CRITERIA 1</b> <ul style="list-style-type: none"><li>• 4 sub- criteria to be divided among 4 team members</li><li>• No faculty member is a part of BoS</li><li>• ERP in process</li><li>• Discussion regarding inclusion of choice-based electives.</li></ul> | Declaration regarding BoS to be given<br>Photography, Software, documentation, etc. can be taken under ELECTIVES, College Projects subjects as per UoM curriculum. |



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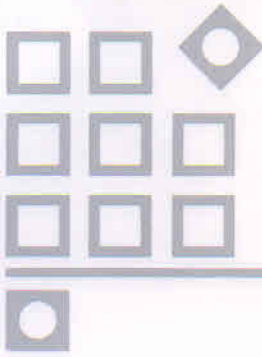
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|  | <b>Points Discussed</b>  | <b>Action Taken/ Plan</b>  |
|--|--|--|
|  | <p><b>CRITERIA 2</b></p> <ul style="list-style-type: none"> <li>• Girls' hostel facility unavailable</li> <li>• QIP and conferences to be encouraged for faculties</li> <li>• Mentor- mentee format to be developed</li> <li>• Remedial courses and extra lectures for slow learners.</li> </ul> | <p>No mandate for girls hostel.</p> <p>Mentor- Mentee format to be implemented from 2022-2023</p> <p>Special time table formulated for slow learners</p>   |
|  | <p><b>CRITERIA 3</b></p> <ul style="list-style-type: none"> <li>• Need to form research cell and incubation centre</li> <li>• Encourage faculties to write research papers and publications</li> <li>• College to consider funding for faculties to attend QIPs and TTPs.</li> </ul>             | <p>Design cell already established and research to be collaborated with design cell.</p> <p>Sponsorship will be provided for seminars on research paper publication.</p> <p>College has implemented policy that each faculty will be sponsored and given concession for attending QIP.</p> |
|  | <p><b>CRITERIA 4</b></p> <ul style="list-style-type: none"> <li>• No playground and gym facility on the premises.</li> <li>• More computers to be made available as per optimal student-computer ratio</li> <li>• No shodh-ganga subscription.</li> </ul>  | <p>We take nearby playground on rent for our annual sports event.</p> <p>Laptops being provided to students.</p> <p>Written communication being carried out by the librarian to get shodhganga subscription.</p>   |
|  |  |  |



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| Points Discussed   | Action Taken/ Plan   |
|--|--|
| <b>CRITERIA 5</b> <ul style="list-style-type: none"><li>• Special attention for differently-abled students</li><li>• Alumni committee to be formed and encouraged</li><li>• Final placement cell to be formed.</li></ul>           | Alumni committee to be formed and registered for the academic year 2022-2023.<br>Placement cell to be activated for the academic year 2022-2023. |
| <b>CRITERIA 6</b> <ul style="list-style-type: none"><li>• Details on Allocation of funds received</li><li>• Financial information to be made available in structured format.</li><li>• Employee welfare to be encouraged</li></ul> | Service book to be maintained<br>Fund faculties for attending conferences and workshops.   |
| <b>CRITERIA 7</b> <ul style="list-style-type: none"><li>• Alternate energy initiatives to be undertaken.</li><li>• Ethics for students and faculties to be put up.</li><li>• Green audit to be conducted</li></ul>                 | Solar panels installed on the terrace.<br>Green audit to be conducted for the academic year 2022-2023.   |

*Shalini*

Shalini Shrimali  
IQAC Coordinator

*Sunil Magdum*

Sunil Magdum  
Principal & NAAC Head